

PERSONNEL ACTION
DATA REQUIRED BY THE PRIVACY ACT

Authority: Title 5, Section 3012; Title 10, U.S.C.E.O.9397. Principle Purpose: Use by service member in accordance with DA Pamphlet 600-8 when requesting a personnel action on his/her behalf. Routine Uses: To initiate the processing of a personnel action being requested by the service member. Disclosure: Voluntary. Failure to provide Social Security Number may result in a delay or error in processing of the request for personnel action.

THRU:

TO:

FROM:

SECTION I: PERSONAL IDENTIFICATION

NAME (Last, First, MI)	RANK	PMOS or AOC	SSN
DOE, STEPHEN	PFC	35M	123456782

SECTION II: REMARKS

The above soldier's duty status has changed:

From INT

To INT INTERNED

Effective Date and Time: 20040301:1154

Remarks:

Encl

SECTION III: CERTIFICATION/APPROVAL/DISAPPROVAL

I certify that the request for personnel action contained herein:



HAS BEEN VERIFIED



RECOMMENDED APPROVAL



RECOMMEND DISAPPROVAL



IS APPROVED



IS DISAPPROVED

COMMANDER/AUTHORIZED REPRESENTATIVE

SIGNATURE

DATE

DA Form 4187-E